A PLANTAGE TORT Tepsty Director (Administration)

SUMECT :

Transfer of One Cailing Slat from the Office of the Director to the Office of Mational Estimates

1. To provide for the functional requirements of the Secreteriat of the Intelligence Advisory Committee, which were transferred from the Office of Intelligence Coordination to the Office of Mational Estimates in accordance with CTA dated 1 July 1955, it has been agreed by the Special Assistant for Planning and Coordination to transfer one ceiling position from his authorized staff to the Office of Mational Estimates. (Sec Tab A)

25X1A

- 2. It is proposed to abeliah Slot No. A-178.09, Intelligence Officer (General), GS-15, Office of the Special Assistant for Flanning and Coordination and to transfer the ceiling allocation of one to the Office of Mational Estimates to establish a new position of Estimates Officer, GS-15 to function as a Special Assistant for IAO Affairs in the Office of the Assistant Firestor.
- 3. The Assistant Director for Parsonnel has concurred (See Tab B).
- 4. The Comptroller has concurred and states that sufficient funds are available in the F: 1955 operating budget. (See Sab S)
  - 5. Approval of the following is recommended;
  - a. Deletion of position number A-178.02 from the Office of the Special Assistant for Planning and Coerdination.
  - b. Transfer of one ceiling allocation from the Office of the Special Assistant for Planning and Goordination to the Office of Mational Satinates.
  - c. Establishment of an Estimates Officer position, 68-15 as Special Assistant for IAC Affairs in the Office of the Assistant Director for Sational Estimates.

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## Approved For Release 2000/05/08: CIA-RDP78-04718A001100040001-6

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	TRANSMITTAL SLIP
	14 December 54
	TO: Colonel White
	BUILDING ROOM NO.
	REMARKS:
25X1A	The attached memo proposes the elimination of one slot on T/O and the transfer of the ceiling position and related funds to ONE for the establishment of an Estimates Officer GS-15, who will function as a Special Assistant for TAC affairs.
	AD/P and Comptroller concur in the proposal.
	Recommend approval.
25X1A	verbally this
	syprones lies.
	O. EXTENSION
	FORM NO. 36-8
	TRANSMITTAL SLIP
	22 December 54
	(Date)
	TO:
	Colonel White BUILDING ROOM NO.
	Colonel White BUILDING ROOM NO.
25X1A	Colonel White
25X1A 25X1A	Colonel White  BUILDING  REMARKS:  The attached memo proposes the elimination of one slot on  T/O and the transfer of the ceiling position and related funds to ONE for the establishment of an Estimates Officer,  GS-15, position; this officer will function as a Special Assistant for IAC affairs.  The AD/P and the Comptroller concur in the proposals and has given
	Colonel White  BUILDING  REMARKS:  The attached memo proposes the elimination of one slot on  T/O and the transfer of the ceiling position and related funds to ONE for the establishment of an Estimates Officer,  GS-15, position; this officer will function as a Special Assistant for IAC affairs.  The AD/P and the Comptroller concur in the proposals and has given
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25X1A	Colonel White  BUILDING  REMARKS:  The attached memo proposes the elimination of one slot on  T/O and the transfer of the ceiling position and related funds to ONE for the establishment of an Estimates Officer,  GS-15, position; this officer will function as a Special Assistant for IAC affairs.  The AD/P and the Comptroller concur in the proposals and has given

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